

# TOWN OF SOUTHAMPTON

Department of Land Management  
116 HAMPTON ROAD  
SOUTHAMPTON, NY 11968



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TOWN PLANNING AND  
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ANNA THRONE-HOLST  
TOWN SUPERVISOR

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## New York

Town of Southampton

**Principal Planner:** \$71,096 . The Town of Southampton is seeking a professional planner in the Current Planning Division of the Department of Land Management.

**Specific duties include:** review subdivision, site plan and special exception use applications; prepare staff reports to Planning Board; make presentations to Boards/Officials, respond to inquiries relating to planning/zoning; supervise planners in data collection and analysis, problem identification and program development; may act as a liaison with department heads in related agencies for planning/program development. Qualified candidate must have knowledge and experience in GIS, SEQRA/environmental impact statements, zoning and Master Plan process and site design. Supervise/review work of clerical, technical/professional personnel in various planning studies.

Applicants must have thorough knowledge and experience in the following areas: all phases of planning and zoning, principles, practices and methods of community and regional planning; ability to coordinate, plan, supervise and review the work of a technical and professional staff; ability to establish and maintain effective working relationships with public officials and the general public; ability to analyze data and write reports; ability to assist in program administration and implement policy decisions; ability to express oneself clearly and concisely, both orally and in writing.

Minimum qualifications for this position are: graduation from a New York State or regionally accredited college or university with a Bachelor's Degree in Planning, Architecture, Landscape Architecture, Political Science, Economics, Geography, Environmental Studies, Civil Engineering, or a related field, and four (4) years of experience in the field of community or regional planning; or graduation from a New York State or regionally accredited college or university with a Bachelor's Degree and five (5) years of experience in community or regional planning.

Additional relevant graduate level education from a New York State or regionally accredited college or university may be substituted for experience on a year-for-year basis up to a maximum of two (2) years.

Submit letter of interest, resume, salary history and three work related references to:  
Personnel Department, Southampton Town Hall, 116 Hampton Road,  
Southampton, NY 11968. **Deadline: February 15, 2013**